

Ref	Output/Area	Workstream/Task/Output	Deadline/ Status	Lead Dept/Org	Success Criteria, Further comments
P.1	Unlock community capacity to tackle vulnerability				
P1.1	Manage the new locality and community devolved emergency welfare provision and prevention offer (replacement for Leicestershire Welfare Provision Scheme)		Ongoing	Chief Execs/ Districts/ VCS organisations	Number of calls; follow ups on referrals after 6 and 12 weeks; Number of people receiving immediate material support; and Number of people receiving advice and support
P1.2	Manage the Bursary Innovation Fund and Shire Community Grants (Community Solutions and Your Shire) to support small scale, innovative pilots with an emphasis on prevention		Ongoing	Adults and Communities/ Public Health/ Chief Execs	Number of projects supported, Participation in learning network; Learning effectively captured
P1.3	Fund Leicestershire and Charnwood Citizens Advice Bureaux to support vulnerable people through advice (including money advice) and advocacy services		Ongoing	Chief Execs	Number of people receiving advice and support (more detailed outcomes and outputs identified in the contract)
P1.4	Run the 'First Contact' scheme – a multi-agency approach to ensuring that vulnerable people receive the right support - and incorporate into Health and Wellbeing Hub		Mar-Jun 15	Public Health	Number of calls; follow ups on referrals after 6 and 12 weeks
P1.5	Support specific initiatives to support vulnerable people including Dementia Friendly Communities and Keep Safe Places		Ongoing	All LCC	More preventative, community based initiatives to support vulnerable people
P1.6	Develop a Vulnerability Toolkit (on the Communities Portal) to ensure wide understanding of vulnerability in Leicestershire, including 'how to' guidance and case studies		Jun-15	Chief Execs	Number of hits on communities website - (currently c4000 hits a month); Number of people downloading specific material
1.6.1	Vulnerability Workshops		Complete	Chief Execs	A network of community champions to help with ongoing service design; a refined understanding of need.
P1.7	Introduce Local Area Co-ordination at eight learning sites from April 2015		April - Jun 15	Chief Execs/ Public Health	For individuals: improved health and well-being, reduced isolation. For communities: increased levels of service support ownership and volunteering. For organisations: fewer hospital admissions and visits to GPs
P1.8	Launch a communication campaign to highlight what communities and individuals can do to support vulnerable people/families and help to reduce future vulnerability		TBC	Comms/ Chief Execs	Number of people accessing information
P1.9	Ensure that specialist advice is available and accessible as needed, including capacity building support from within and outside the Council			Chief Execs/ All LCC	Number of people/groups accessing support from services, Chief Executives Department and/or commissioned organisations

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P.2	Communities design and deliver services				
P2.1	Commission Social Enterprise support and access to small grants to start and grow social enterprises		Ongoing	Chief Execs	Number of social enterprises supported; Number of contact hours; Number of grants accessed
P2.5	Agree an approach to supporting social business models, including social enterprises and staff 'spin outs' from the Council to deliver services previously delivered 'in house'		Ongoing	All LCC	New social businesses, including new staff 'spin outs'
P2.3	Support market development, particularly in relation to personal budgets for Adult Social Care and the 'community market'		Ongoing	Adults and Communities	Increased evidence of enhanced markets in relation to priority areas
P2.4	Develop a package of 'service devolution' support (including models, a toolkit, templates, examples of good practice and named contacts for information and advice)		Jun-15	Chief Execs	Toolkit developed and launched; Number of people accessing information
2.4.1	Develop an agreed approach to Right to Challenge and Right to Bid		May-15	Chief Execs	Approach agreed by Cabinet and launched
2.4.2	Embed the Community Partnership Libraries model, including through exploring an enhanced role for libraries as community hubs with a role in prevention and early intervention		Ongoing through 2015	Adults and Communities/ Chief Execs	How many libraries adopt model; wider role for libraries in terms of prevention and early intervention
2.4.3	Pilot Community Bus Partnerships for four routes in rural Leicestershire and explore potential to roll out further across the County		Ongoing	Environment and Transport/ Chief Execs	How many routes adopt this model (four to date).
2.4.4	Identify other opportunities for communities to play a role in co-producing services with the Council		Ongoing	All LCC	Opportunities identified; new service delivery models developed; lessons learned captured
P2.5	Equality and Human Rights 'proof' all key proposed policy and service changes		Ongoing	Chief Execs/ All LCC	Mitigation proposals reflect analysis provided within EHRIAs
P2.6	Work with the County Infrastructure Organisation (CIO) to develop (and potentially reposition) the VCS in Leicestershire		Ongoing (2013-16)	Chief Execs/ VAL	VCS feels informed and able to influence public sector policy developments; VCS groups receive support to be able to deliver effective services; increased volunteering in key strategic areas
P.3	Build VCS capacity in a diverse market				
P3.1	Fund effective and prioritised infrastructure support for Voluntary and Community Sector Organisations - retender CIO contract during 2015/16 to start in April 2016		01/03/2016 and Ongoing	Chief Execs	The VCS feels informed and able to influence public sector policy developments; VCS groups receive support to be able to deliver effective services; increased volunteering in key strategic areas
P3.2	Support communities and the voluntary sector to bid for funding, including tenders and grants		Ongoing	Chief Execs/ VAL	Number of VCS orgs supported through CIO contract that secure funding, including through consortia

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BB.1 Communities understand needs and priorities					
BB.1.1	Support the LSR Online Website (or develop Leics Communities Website to meet these needs, linking to LSRO)		Jun-15	Chief Execs	Number of hits on forums website; (currently 4000 plus hits a month)
BB 1.2	Help communities to understand the range of information already available		Jun-15	Chief Execs	As above; promotional material
BB 1.3	Provide advice and support to communities about the best ways to collect information about community needs and priorities through effective engagement and consultation		Jun-15	Chief Execs	As above; support through the Engagement and Consultation Centre of Excellence
BB 1.4	Help communities to use this information about needs to identify and agree priorities		Jun-15	Chief Execs	As above; Number of communities supported through the CIO and CCB (see BB2.1) contracts
BB 1.5	Share this evidence and information with partners and use it alongside a range of other insight, to make evidence-based decisions about the future of services		Jun-15	Chief Execs	As above
BB.2 Communities take responsibility for meeting their own needs					
BB2.1	Commission a new Community Capacity Building contract (from January 2015)		Complete	Chief Execs/ Public Health	Support to individuals, groups and communities in targeted locations; Increased numbers of volunteers recruited; people involved in activities; groups established/constituted; funding gained; services delivered.
BB2.2	Fund initiatives like the Leicestershire Healthy Schools Programme where local schools plan, manage and review initiatives to change behaviour and improve children and young people's health and wellbeing.		Ongoing	Children and Families/ Public Health	
BB2.3	Help communities to define and agree the right actions to tackle their priorities		Ongoing/ June 2015	Chief Execs/ VAL	See P3.1 and BB2.1
BB2.4	Provide some of the practical help that communities need to get started and keep going through Building Block 8		Ongoing/ June 2015	Chief Execs/ VAL	See P3.1 and BB2.1
BB2.5	Use our communication channels to promote the best ways of doing things and help communities and groups in communities to learn from each other		Ongoing/ June 2015	Comms/ Chief Execs	Use of Leicestershire Matters, LRALC contract (see BB4), CIO and CCB contracts with VAL, Community Champions network

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BB.3	Communities communicate their needs and engage with decision makers				
BB3.1	Commission a new Representation, Engagement and Equalities Challenge contract (from January 2015)		Complete	Chief Execs	Diverse membership of LEC group; Key consultations/engagement activity reaching diverse communities; Active participation in key consultations from a more diverse range of communities
BB3.1.1.	The Leicestershire Equalities Challenge Group provides robust challenge of all proposals for changes to policies and services, including scrutiny of Equality and Human Rights Impact Assessments		Ongoing	Chief Execs/ Age UK	Active participation in key consultations from a more diverse range of communities e.g. early opportunity to influence development of Help To Live at Home.
BB3.2	Fund a 'VCS Voice' strand through the Infrastructure Support for Voluntary and Community Sector organisations (CIO) contract		Ongoing	Chief Execs/ VAL	The VCS being informed and able to influence public sector policy developments. (CIO Contract)
BB3.3	Implement our Consultation, Engagement and Communications Strategy, including regularly updating communities on important news through Leicestershire Matters		Ongoing	Comms/ Chief Execs	Consistent corporate approach to consultation, engagement and communication; effective planning of activity
BB3.4	Focuss our engagement on the issues that are most important to all/specific communities e.g. the libraries consultation		Ongoing	Comms/ Chief Execs	Use the Manager Guidance on Consultation to decide the most appropriate engagement approach; Use the Group to support prioritisation and planning
BB3.5	Agree the best way of talking to and working with communities about service changes and opportunities to take on services		Ongoing	Comms/ Chief Execs/ VAL/ All LCC	Support to communities, provided by various commissioned organisations, results in service co-production
BB3.6	Provide the VCS with a range of opportunities to tell us the 'community voice'		Ongoing	Chief Execs/ VAL	Support to communities supported by VAL CIO and CCB contracts and the Age UK Representation and Engagement contract that provide community based challenge
BB3.7	Develop a Communities Communications Plan – setting out how we will communicate with and get information to and from communities using the 'channels' that they find most useful and accessible.		Jun-15	Comms/ Chief Execs	The number of communities in targeted locations who successfully engage with the LCC/commissioned organisations capacity building offer

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BB.4 Active and Empowered Town and Parish Councils					
BB.4.1	Commission support for Town and Parish Councils through the Leicestershire and Rutland Association of Local Councils (LRALC) and provide regular LCC updates in the LRALC Newsletter		Complete / Ongoing	Chief Execs/ LRALC/ All LCC	See 4.2-4.6
BB.4.2	Hold an Annual Liaison Meeting with Town and Parish Councils		Jul-15	Chief Execs/ LRALC	Number of Town and Parish Councils attending; Number of actions identified and implemented
BB.4.3	Focus the Leicestershire and Rutland Association of Local Councils contract on LCC transformation priorities		Ongoing	Chief Execs/ LRALC/ All LCC	Ongoing process of engagement; next quarterly meeting will look at physical activity
BB.4.4	Work with a set of 'vanguard' Town and Parish Councils to support delivery of these priorities, including by testing new service delivery approaches and models		Ongoing	Chief Execs/ LRALC/ All LCC	Relevant PCs identified; New projects initiated; Lessons learned captured and shared
BB.4.5	Plan and deliver joint events and conferences to engage and inform Local Councils, including new quarterly workshops/events		Ongoing	Chief Execs/ LRALC	2nd quarterly meeting due in April
BB.4.6	Communicate with Local Councils through the agreed routes. giving as much time as possible for Councils to consider and respond		Ongoing	Chief Execs/ LRALC/ All LCC	LCC Departments using the LRALC Newsletter; Number of PCs contributing to consultations and service design.
BB.5 Network of Community Champions					
BB.5.1	Identify a network of volunteer community 'champions' or community role models to work alongside the network of 55 County Councillors		Complete	Chief Execs	List of Community Champions developed; Regular communication with community champions
BB.5.2	Explore what training, information and support these community champions might need to be community role models		Sep-15	Chief Execs	Training needs identified; On-going communication and development plan
BB.5.3	Recruit a network of digital community champions		Ongoing	Chief Execs	Number of digital champions recruited and trained
BB.5.4	Provide training and support for County Councillors to enable them to lead and champion communities		Ongoing	Chief Execs	Number of councillors attending training - had development sessions in Summer 2014.

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BB.6 Pool of formal and informal volunteers					
BB.6.1	Fund support for volunteering through the 'Infrastructure Support for VCS organisations' contract		Complete / Ongoing	Chief Execs	Number of volunteering opportunities identified, Number of volunteers placed, Number of volunteers satisfied with placement
BB.6.2	Explore ways of engaging new groups of people in volunteering, including young people and those trying to get back into work/training		Pending	Chief Execs/ VAL	Number of young people (under 25) volunteering.
6.2.1	Support the 'Get Set' programme which supports young people into work		Ongoing	Adults and Communities	Number of Get Set placements; Number of Get Set young people who get into work
BB.6.3	Explore the potential to further develop the 'sharing economy' in Leicestershire, including support for a Timebanking initiative through the Better Care Fund		Ongoing	Adults and Communities	Number of timebanking volunteers, Number of hours banked; new initiatives/timebanks developed
BB.6.4	Test different approaches to promoting volunteering including local events and taster sessions		Pending	Chief Execs/ VAL	Number of taster sessions held; events and promotion during Volunteering Week
BB.6.5	Explore ways to reduce concerns about liability amongst volunteers		Pending	Chief Execs/ VAL	Clear material provided through the Toolkits (see P1.6 and P2.3) and through commissioned organisations e.g. CIO contract
BB.6.6	LCC Employer Volunteering - Explore the costs and benefits of an employee volunteer scheme or volunteering challenge		In process	Chief Execs	Proposal to be considered by People Strategy Board
BB.6.7	Corporate approach to supporting Volunteering, including promoting volunteering opportunities, helping people choose which would be best for them, and how volunteers are supported through implementation of the LCC Volunteering Strategy and Action Plan		Pending	All LCC	Universally applied volunteering support, as agreed by Cabinet. Sufficient resources to support volunteers delivering transformation, service devolution and prevention activities
BB.6.8	Think about non-financial incentives for volunteers e.g. free training/community volunteer accreditation scheme/ recognition e.g. through awards ceremonies		Ongoing	Chief Execs/ VAL	Development of discreet accreditation or awards project(s).
BB.7 Physical and Virtual Community Hubs					
BB7.1	Commission a Community Buildings Support Services through the Rural Community Council		Complete	Chief Execs	Number of Management Committees advised, Number of groups accessing funding, including through the Shire Community Grants to broaden the role and reach of their building
BB7.2	Map the 'hubs' in each community across Leicestershire - community and public sector		Sep-15	Chief Execs	Mapping complete and available to All Departments and partners, opportunities for synergy identified
BB7.3	Develop a new Community ICT Strategy for 2015/16 onwards - to support community and local council websites		TBC	Corporate Resources	New approach agreed and implemented
BB7.4	Explore further opportunities for different organisations to share space in the same building (co-location of services) and deliver services differently through community hubs		Ongoing	Chief Execs	Ongoing process - especially pertinent with roll out of community library model

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BB.8	Access to Support, Training and Funding				
BB8.1	Run a Shire Grants Programme, which includes Shire Communities Solutions Grants (grants up to £10,000) and a new participatory 'Your Shire' Grants programme (grants up to £2,500)		Ongoing	Chief Execs	All funding for 2014/15 spent, offered or earmarked. Refined approach to be implemented for 2015/16
BB8.2	Explore opportunities to join community grants together across both LCC departments and partners		Ongoing	All LCC	Proposal to be developed and considered by Cabinet
BB8.3	Support the Leicestershire Funding Toolkit www.fundingtoolkit.org		Ongoing	Chief Execs/ VAL	Number of hits, number of organisations supported to secure funding.
BB8.4	Support the Community Foundation to establish a programme that secures funding from private donors to support local projects		Ongoing	Chief Execs	The amount of support secured by the Community Foundation from donors for community based prevention projects.
BB8.5	Develop closer links to the private sector, outside of the Community Foundation, and explore how businesses could work with local communities through their Corporate Social Responsibility (CSR) programmes		TBC	Chief Execs/ VAL	Work through the LLEP structures to build relationships with key businesses and business sector contacts
BB8.6	Make sure that we know how each of the projects that the Council funds helps to deliver our priorities		Ongoing	All LCC	Ensure that outcomes and lessons learned are captured for all LCC funded/commissioned projects
BB8.7	Explore other national and local funding opportunities and try to secure more funding to deliver the Communities Strategy		Ongoing	Chief Execs	Amount of additional resource secured.
BB8.8	Explore the opportunities for additional community funding offered by community renewable energy schemes		Ongoing	Environment and Transport/ Chief Execs	Number of community renewable energy schemes LCC have supported